



DNI.0001.3.2024

Resolution no. 3/2024 of the International Advisory Board of the International Institute of Molecular and Cell Biology in Warsaw

on introduction of regulations for conducting the procedure for awarding the degree of doktor at the International Institute of Molecular and Cell Biology in Warsaw

Pursuant to:

Art. 6 para. 2 point 1) and 2) of the Law of June 26, 1997 on the International Institute of Molecular and Cell Biology in Warsaw;

Art. 185-197 of the Act of 20 July 2018 - Law on Higher Education and Science (Journal of Laws of 2023 item 742, as amended).

Article I, The International Advisory Board of the International Institute of Molecular and Cell Biology in Warsaw adopts regulations for conducting the procedure for awarding the degree of doktor at the International Institute of Molecular and Cell Biology in Warsaw that constitutes Attachment No. 1.

Article II, This resolution has been passed in an open voting and becomes effective on the date of its signature.

Dated this 12th day of July 2024.

APPROVED:

Dr. Anne Spang

Chair of the International Advisory Board

**Regulations for carrying out the procedure for awarding the degree of doktor
at the International Institute of Molecular and Cell Biology in Warsaw**

General provisions

§ 1

1. At the International Institute of Molecular and Cell Biology in Warsaw (hereinafter: “the Institute”), the degree of doktor is awarded in the field of natural sciences in the discipline of biological sciences.
2. The degree of doktor may be awarded in a discipline, but also jointly by universities, institutes of the Polish Academy of Sciences, research institutes or international institutes, in which each institution has a scientific category of A+, A or B+ and the authority to award the degree of doktor in the discipline in which the degree is awarded. The rules of cooperation are defined by an agreement concluded in writing, which indicates the entity responsible for entering the data to the POL-on: the Integrated System of Information on Science and Higher Education.
3. In the event of the loss of the right to award the degree of doktor in the discipline of biological sciences, the Institute should ensure that the procedure can be continued at another institution with the right to award the degree of doktor. If the continuation of the procedure at another institution cannot be guaranteed, the Council for Scientific Excellence (hereinafter: “the RDN”) shall designate this institution.
4. The body authorized to award the degree of doktor at the Institute is the International Advisory Board (hereinafter: “the IAB”).
5. The IAB awards the degree of doktor in the field of natural sciences in the discipline of biological sciences by resolution.
6. The resolution referred to in §1(5) shall be signed by the Chairperson of the IAB.
7. All decisions of the IAB are communicated to the Institute Director’s information.
8. The preparation of a doctoral dissertation shall be conducted by means of:
 - 1) doctoral education,
 - 2) extramural mode.

Party to the procedure

§ 2

1. A party to these procedures is a person (hereinafter: “the Candidate”) who:
 - 1) has commenced doctoral studies prior to the 2019/2020 academic year and is applying for awarding the degree of doktor under the Law on Higher Education and Science, or

- 2) has completed training at a doctoral school and is applying for awarding the degree of doktor, or
 - 3) is applying for awarding the degree of doktor through the extramural mode.
2. The degree of doktor is awarded to a person who:
- 1) has a professional degree of Master of Science, Master of Engineering or an equivalent, or holds a diploma confirming the completion of studies abroad giving the right to apply for the award of a degree of doktor in the country where the university, which issued the diploma, operates in the system of higher education, or holds a diploma that has been recognized as equivalent to a Polish diploma and professional title, which allows a person to use the corresponding Polish professional title, or in an exceptional case, is a graduate of a first degree program or a student who has completed the third year of a uniform master's program, and has the outstanding academic achievements,
 - 2) has achieved learning outcomes for qualifications at level 8 of the Polish Qualification Framework (hereinafter: "PRK 8"),
 - 3) has knowledge of the English language at a proficiency level of at least B2, with the learning outcomes of English language proficiency evidenced by a certificate or diploma of graduation, certifying knowledge of the language,
 - 4) has a track record of at least:
 - a) one scientific article published in a scientific journal or in the peer-reviewed materials of an international scientific conference which in the year of publishing the article in its final form were included in the list of scientific journals and peer-reviewed materials from scientific conferences announced by the Minister of Science, or
 - b) one scientific monograph, published by a publishing house which, in the year of publication of the monograph in its final form, was included in the list of publishing houses publishing peer-reviewed scientific monographs announced by the Minister of Science, or
 - c) one chapter in the monograph referred to in §2(2)(4b).
 - 5) presented and defended their doctoral dissertation,
 - 6) has fulfilled other requirements specified in these regulations.
3. In exceptional cases, justified by the highest quality of scientific achievements, the doctoral degree may be awarded to a person who does not meet the requirements specified in § 2(2)(1), who is a graduate of a first-degree program or has completed the third year of unified master's studies. The Candidate named in the first sentence shall submit 3 opinions of persons with at least the habilitated doctor degree and recognized scientific achievements, at least two of whom cannot be employed at the Institute. The obligation to submit an opinion does not apply to persons who have completed their education at the doctoral school.
4. A doctoral dissertation may be a written work, including a scientific monograph, a collection of published and thematically related scientific articles, a design, construction, technology or implementation work, as well as an independent and isolated part of a

collective work.

5. In the case of multi-author publications (more than two authors) in accordance with §2(2)(4) the Candidate shall submit a statement specifying his/her substantial contribution to their creation, which needs to be certified by at least one corresponding author. The Candidate is exempted from the obligation to submit the statement of the corresponding author in case of impossibility or extraordinary difficulties in obtaining it. In this case, the Candidate shall submit a declaration stating the reasons why it was not possible to obtain the statement of the corresponding author.

Appointment and change of supervisor, supervisors or supervisor and auxiliary supervisor

§ 3

1. Appointment and change of supervisor, supervisors or supervisor and auxiliary supervisor for the Candidate referred to in §2(1)(2) takes place according to the rules and regulations of the doctoral school in which the Candidate received education.
2. The appointment and change of supervisor, supervisors or supervisor and auxiliary supervisor for the Candidate referred to in §2(1)(1 and 3) shall be made in accordance with the rules set forth below:
 - 1) the supervisor, supervisors, or supervisor and auxiliary supervisor shall be appointed or changed, at the request of the Candidate by the Laboratory Leaders Council of the Institute within no more than two months from the date of submission of the application. The template of the application is specified in:
 - a) Appendix No. 1 to these Regulations for the Candidate who applies for the award of a degree of doktor in an extramural mode,
 - b) Appendix No. 2 to these Regulations for the Candidate who commenced doctoral studies before the academic year 2019/2020 and is applying for the award of a degree of doktor.
 - 2) in the application for appointment or change of supervisor, supervisors or supervisor and auxiliary supervisor, the Candidate may designate persons to perform these functions,
 - 3) persons designated in §3(2)(2) declare (using appendix No. 1 or 2 to these Regulations) that there are no legal or other obstacles preventing them from performing the function of supervisor or auxiliary supervisor.

Verification of knowledge of a modern foreign language at the B2 level

§ 4

The Candidate referred to in §2(1)(1-3) shall confirm the required learning outcomes in the field of English language skills by submitting a certificate or a diploma of graduation, certifying knowledge of this language at a language proficiency level of at least B2.

Verification of learning outcomes for qualifications at PRK level 8

§ 5

1. A Candidate who has completed education at doctoral school or completed a doctoral program is considered to have achieved the learning outcomes for a qualification at PRK 8.
2. The Candidate referred to in §2(1)(3) is subject to verification of fulfillment of requirements in terms of possessing specific learning outcomes for qualifications at PRK 8 according to the principles specified in § 6.
3. The Candidate referred to in §5(2) shall submit a request for verification of fulfillment of requirements in terms of possessing specific learning outcomes for qualifications at PRK 8 to the Director of the Institute. The template of the application is attached as Appendix No. 3 to these Regulations.
4. Verification is carried out by the Laboratory Leaders Council of the Institute prior to the initiation of procedure for the award of the degree of doktor.
5. The date of verification is set by the Director of the Institute.

§ 6

1. The Candidate referred to in §2(1)(3) shall confirm the attainment of the learning outcomes for the qualification at PRK 8 by delivering a public lecture in English in the discipline of biological sciences, corresponding to the topic of the doctoral dissertation.
2. Based on the criteria of PRK 8, the Laboratory Leaders Council evaluates the lecture by voting. The decisions of the Laboratory Leaders Council are made by a simple majority of votes. Minutes are taken of the voting process.
3. The verification referred to in §5(2) shall result in either a positive or a negative outcome.
4. The verification process is completed with the adoption of a resolution by the Laboratory Leaders Council.
5. A certificate is issued to the Candidate confirming the result of the verification of the achievement of the learning outcomes for the qualification at PRK 8.
6. It is permissible to carry out the verification referred to in §5(2) through remote communication.

Procedure for the award of the degree of doktor

§ 7

The procedure for awarding the degree of doktor at the Institute shall take place in three stages:

- 1) the initiation of procedure, in accordance with the provisions set forth in §8.

- 2) the main procedure, in accordance with the provisions set forth in §9 to §12.
- 3) the completion of the procedure, in accordance with the provisions set forth in §13 and §14.

Initiation of procedure for awarding the degree of doktor and the mode for submission of the dissertation

§ 8

1. The procedure for the award of the degree of doktor shall be initiated:
 - 1) by submission of an application addressed to the Director of the Institute for the appointment of a supervisor or supervisors, or a supervisor and an auxiliary supervisor by the Candidate referred to in §2(1)(1), The template of the application constitutes Appendix No. 2 to these Regulations, or
 - 2) by the request of the Candidate referred to in §2(1)(2-3), who fulfills the requirements indicated in §2(2)(1-4), addressed to the Director of the Institute. The template of the application constitutes Appendix No. 4 to these Regulations.
2. The application referred to in § 8(1)(1 and 2) shall be accompanied by:
 - 1) dissertation, in one hard copy and in an electronic version in pdf format stored on a computer data carrier. The Candidate may be asked to submit additional copies of the dissertation at the review stage; if the dissertation is written in Polish, an English translation has to be also enclosed,
 - 2) an abstract of the dissertation in Polish and English, in hard copy and in an electronic version in pdf format stored on a computer data carrier,
 - 3) a positive opinion of the supervisor, supervisors, or supervisor and auxiliary supervisor, on the dissertation,
 - 4) original documents (for review) confirming the fulfillment of the criteria referred to in §2(2)(1),
 - 5) a list of scientific achievements on a template attached as Appendix No. 5 to these Regulations, together with the statements referred to in §2(5),
 - 6) the Candidate's statement on previous doctoral procedures or lack thereof, the template of which is attached as Appendix No. 6 to these Regulations,
 - 7) the Candidate's statement on the originality of the dissertation, the template of which is attached as Appendix No. 7 to these Regulations,
 - 8) the original documents for review of the certificate or the original diploma and diploma supplement certifying English language proficiency of at least B2 level,
 - 9) the certificate of completion of a doctoral program of study, in particular, the attainment of learning outcomes at PRK 8, in the case of persons referred to in §2 (1)(1).
3. The applications referred to § 8(1) may be submitted in Polish or English.

4. If the Candidate was not admitted to defend their dissertation in a previous doctoral procedure or was denied the degree of doktor, the same dissertation cannot serve as basis for reapplication for the award of the degree of doktor.
5. The submitted dissertation, which is a written thesis, is checked and verified by the supervisor with the help of Uniform Anti-Plagiarism System (JSA) for the author's independence in writing the thesis. The supervisor evaluates in writing the result of anti-plagiarism checking and the originality of the dissertation.
6. If the Candidate does not meet the requirements specified in §2(2)(1-4), or has not submitted a positive opinion of the dissertation by the supervisor, supervisors, or supervisor and auxiliary supervisor, the IAB shall issue a decision on the refusal to initiate procedure for the award of the doctoral degree, based on the Code of Administrative Procedure (hereinafter: "the KPA").
7. The IAB resolutions are adopted in accordance with the procedure set forth in the IAB Rules and Regulations, as referred to in Article 6, section 3 of the Law of June 26, 1997 on the International Institute of Molecular and Cell Biology in Warsaw (Journal of Laws of 2020, item 982, consolidated text). Voting may take place through remote communication.
8. The Candidate who opposes the decision referred to § 8(6) shall have the right to file a complaint within 7 days from the date of delivery of the decision to the RDN through the IAB.

Main procedure for the award of the degree of doktor

§ 9

1. The main procedure for the award of the degree of doktor at the Institute consist of:
 - 1) admission to the dissertation defense,
 - 2) dissertation defense.
2. Activities in the procedure for the award of the degree of doktor are carried out by the Committee for the doktor degree award procedure (hereinafter: "the Doctoral Committee").
3. The Doctoral Committee is appointed by the IAB's resolution. The IAB appoints the Chairperson of the Doctoral Committee and his/her Deputy.
4. The Doctoral Committee consists of:
 - 1) Chairperson,
 - 2) Deputy Chairperson,
 - 3) Committee members.
5. The Chairperson of the Doctoral Committee is responsible for:
 - 1) convening the meetings of the Doctoral Committee,
 - 2) appointing the composition of the Doctoral Committee for a given procedure,
 - 3) submission to the IAB of a recommendation regarding the initiation or refusal to initiate the procedure for awarding the degree of doktor,

- 4) admission to the public defense of the dissertation or refusal of admission to the public defense,
 - 5) submission to the IAB of the protocol of the dissertation defense,
 - 6) submission to the IAB of recommendations on the award of the degree of doktor,
 - 7) submission to the IAB of a recommendation for dissertation distinction,

 - 8) contacting the IAB in matters related to the doctoral procedure other than those mentioned in § 9(5)(2-7).
6. All laboratory leaders or the core facilities heads of the Institute, who hold the habilitated doctor degree or the title of professor and can demonstrate scientific achievements in the discipline of biological sciences, are appointed as members of Doctoral Committee. It is permissible to appoint employees of the Institute who hold the habilitated doctor degree or the title of professor and have scientific achievements in the discipline of biological sciences, who are not heads of laboratories or core facilities of the Institute. Members of the Doctoral Committee may be persons who do not meet the conditions for holding the degree or title referred to above, who are employees of foreign universities or scientific institutions, if the IAB considers that these persons have made significant achievements in the scientific field related to the dissertation.
 7. Administrative and technical support of the Doctoral Committee is provided by a designated employee of the Institute.
 8. For each procedure for the award of the degree of doktor, the Chairperson of the Doctoral Committee shall determine the designated composition of the Doctoral Committee - which shall consist of at least five members - taking care to avoid conflicts of interest (in particular, kinship and joint grants and joint publications with the Candidate during the last 5 years prior to the initiation of the procedure for the award the doctoral degree).
 9. The Doctoral Committee, in the composition referred to in § 9(8) shall perform the following actions during the procedure:
 - 1) verify the compliance with the requirements set forth in §2(2),
 - 2) appoint reviewers in the procedure for the award of the degree of doktor, in accordance with the procedure set forth in §10,
 - 3) admit to the defense of the dissertation on the basis of the reviews and having taken note of the opinion of the supervisor, the supervisors or the supervisor and the auxiliary supervisor,
 - 4) conduct the defense of the dissertation in accordance with the procedure specified in §12,
 - 5) make recommendations to the IAB for the award of the degree of doktor,
 - 6) propose a distinction for the dissertation,
 - 7) other tasks assigned by the Chairperson of the Doctoral Committee.
 10. The Doctoral Committee, in the composition referred to in § 9(8), shall admit the Candidate to the defense of the dissertation that received positive reviews from at least 2 reviewers.
 11. The decision of the Doctoral Committee, in the composition referred to in § 9(8), on the recommendation for admission to the defense of the dissertation is made in secret ballot. The resolutions are made by simple majority (the number of votes "for" exceeds the number of votes "against"). In case of an equal number of votes, the vote of the Chairperson of the

Doctoral Committee is decisive. The resolutions become effective if more than a half of the members referred to in § 9(8) participate in voting. Voting may be conducted by means of remote communication.

12. The meetings of the Doctoral Committee are protoled in the form of minutes and signed by the person taking the minutes and the Chairperson of the Committee.
13. It is permissible to hold meetings of the Doctoral Committee through remote communication.

Method of appointing reviewers and their responsibilities

§ 10

1. In the procedure for the award of the degree of doktor, the Doctoral Committee, in the composition referred to in § 9(8) appoints reviewers by resolution which shall be signed by the Chairperson of the Doctoral Committee.
2. The reviewer may be a person who is not an employee of the Institute, holds the habilitated doctor degree or the title of professor and is a specialist in the discipline of biological sciences.
3. The reviewer may be a person who does not fulfill the requirements for holding a degree or title referred to in § 10(2), who is an employee of a foreign university or scientific institution, if the Doctoral Committee determines that this person has significant achievements in the scientific field covered by the dissertation.
4. The reviewer cannot be a person with respect to whom there are reasonable doubts about his/her impartiality (including, in particular, kinship and joint grants and joint publications with the Candidate during the 5 years preceding the date of initiation of the procedure for awarding the degree of doktor).
5. The reviewers are obliged to prepare a review of the dissertation within 2 months from the date of its delivery and shall promptly, but no later than within 7 days from the date of the review, deliver the review to the Chairperson of the Doctoral Committee in paper form and on an electronic data carrier, saved in pdf format. The review should contain an explicit and unambiguous conclusion, consistent with the content of the review, as to the positive or negative outcome of the review. If the reviewer is of the opinion that the dissertation should be distinguished, he or she should express his or her opinion in the review.

Admission to the defense

§ 11

1. After verification of the review in terms of its conclusions, the Doctoral Committee shall either admit the Candidate to the public defense or reject the admission to the public defense by means of resolution.
2. The resolution referred to in §11(1) shall be in the form of a resolution, which shall be signed

by the Chairperson of the Doctoral Committee.

3. The Candidate has the right to make an appeal with the RDN via the Doctoral Committee against the decision to refuse admission to the public defense within 7 days of notification of the decision.
4. In the case of admission to the defense or successful settlement of the appeal referred to in §11(3), the Chairperson of the Doctoral Committee, in consultation with the supervisor, the supervisors or the supervisor and the auxiliary supervisor, the reviewers and the Candidate, shall set the date for the defense of the dissertation.

Doctoral dissertation defense

§ 12

1. The dissertation defense shall take place in English at a public meeting of the Doctoral Committee with the participation of the reviewers and the supervisor, the supervisors, or the supervisor and the auxiliary supervisor. The presence of at least two reviewers is required. The use of remote communication is permitted during the meeting.
2. The course of the dissertation defense consists of the following steps:
 - 1) the person applying for the degree of doktor presents the assumptions and results of the dissertation in the form of a presentation during the meeting,
 - 2) the reviewers present their reviews during the meeting. In the absence of a reviewer, the Chairperson of the Doctoral Committee shall order the review to be read out,
 - 3) after the presentation of the reviews, the Candidate for the degree of doktor responds to the comments contained in the reviews, after which all those who are present at the meeting may speak,
 - 4) after the open part of the meeting, the Doctoral Committee begins the closed part with the participation of the reviewers, during which a discussion on the defense is held,
 - 5) the Doctoral Committee shall make a recommendation on the award or refusing to award the degree of doktor in the form of voting, for which the procedure set forth in §9(11) shall apply,
 - 6) minutes of the dissertation defense shall be prepared, which shall be submitted to the Chairperson of the IAB by the Chairperson of the Doctoral Committee within 30 days from the date of the meeting.

Termination of procedure

§ 13

The procedure for awarding the degree of doktor at the Institute concludes with:

- 1) a decision to award or refuse to award the degree of doktor, or
- 2) a decision to discontinue the procedure for the award of the degree of doktor at the written request of the Candidate or in other cases indicated by law.

Awarding of degree of doktor

§ 14

1. The IAB adopts a resolution to award or refuse to award the degree of doktor.
2. The resolution of the IAB to award or refuse to award the degree of doktor shall be made in accordance with the procedure set forth in §8(7).
3. The resolution referred to in §14(1) shall take the form of an administrative decision to award or refuse to award the degree of doktor. The provisions of the KPA shall apply to the resolution referred to in the first sentence.
4. The Candidate has the right to lodge an appeal to the RDN against the decision to refuse to award the degree of doktor within 30 days from the date of delivery of the decision.

Distinction of doctoral dissertation

§ 15

1. The Doctoral Committee takes into account the distinction of the dissertation in case at least 2 reviewers have concluded in a review that a distinction should be awarded.
2. The Doctoral Committee makes a recommendation on the distinction of the dissertation in the form of voting, to which the procedure specified in §9(11) applies.
3. Distinction of the dissertation is granted by the IAB. The awarding of the distinction is carried out by resolution, in accordance with the procedure set forth in §8(7).

Reporting and information obligations

§ 16

1. The Institute should make the following information available on its webpage in the Public Information Bulletin, no later than the deadline:
 - 1) 30 days before the scheduled date of the dissertation defense:
 - a) a dissertation that is a written thesis with its abstract or a description of a dissertation that is not a written thesis,
 - b) the reviews,
 - 2) 10 days before the scheduled date of the dissertation defense - information about the date, place, and manner of its conduct.
2. In the case of a doctoral dissertation, the subject of which is covered by classified

information, only the reviews are made available, excluding the contents covered by such confidentiality.

3. The documents referred to in §16(1), immediately after they are made available, are posted by a designated employee of the Institute to the POL-on (the Integrated System of Information on Science and Higher Education).

The rules for determining the amount of the charges for the procedure of awarding of the doctoral degree and the exemptions from this charge

§ 17

1. The Candidate shall pay to the Institute's bank account the fee for the procedure of awarding of the doctoral degree.
2. The detailed manner in which the procedure cost is charged, and the amount thereof shall be determined by the IAB in the form of a resolution.
3. The payment shall not be charged to a Candidate for the degree of doktor who has completed training at doctoral school conducted by the Institute or by the Institute jointly with another entity or with other entities.
4. In justified cases, the Director of the Institute may waive the charge in whole or in a part.
5. In the case of an academic teacher or scientific worker, the costs of the procedure shall be borne by the university, institute of the Polish Academy of Sciences or research institute at which he or she is employed.
6. In the case of an academic teacher or scientific worker employed by more than one entity referred to in §17(5), the costs of the procedure:
 - 1) shall be borne by the entity that is the primary place of work of the academic teacher or employee, unless the entities agree otherwise,
 - 2) shall be borne on the basis of an inter-entity contract, if none of them has been designated as the primary place of work of that academic teacher or employee.

Final regulations

§ 18

1. A person awarded the degree of doktor receives a doctoral diploma and two copies of the diploma, including one in English.
2. In the case referred to in §1(2), a person receives a joint doctoral diploma issued by one of the entities indicated in the contract.

.....
place, date

.....
Candidate's name

.....
mailing address

.....
phone number and e-mail address

**Application for the appointment/change* of (a) supervisor(s) or a supervisor and an
auxiliary supervisor of a Candidate who is seeking a degree of doktor in extramural mode**

I am requesting the appointment/change* of (a) supervisor(s) or a supervisor and an
auxiliary supervisor* of my doctoral dissertation entitled:

.....
.....

In person(s)*:

.....
academic degree, name

.....
academic degree, name

.....
Candidate's signature

I declare that there are no legal or other obstacles preventing me from acting as a supervisor,
including the prerequisites set forth in Article 190(6) of the Law of July 20, 2018 Law on Higher
Education and Science (i.e., Journal of Laws of 2023, item 742).

.....
Declarant's signature

I declare that there are no legal obstacles preventing me from acting as an auxiliary supervisor.

.....
Declarant's signature

*delete as appropriate

.....
place, date

.....
Candidate's name

.....
mailing address

.....
phone number and e-mail address

**Application for the appointment/change* of (a) supervisor(s) or a supervisor and an
auxiliary supervisor of a Candidate who commenced their doctoral studies prior to the
2019/2020 academic year and is seeking a degree of doktor**

I request the appointment/change* of (a) supervisor(s) or a supervisor
and an auxiliary supervisor* of my doctoral dissertation entitled:

.....
.....

In person(s)*:

.....
academic degree, name

.....
academic degree, name

To the application, I am attaching the following documents:

- 1) The dissertation in 1 hard copy and in an electronic version (pdf format).
- 2) The abstract of the dissertation in Polish and English, in a hard copy and in an electronic version (pdf format).
- 3) A positive opinion of the supervisor, supervisors, or the supervisor and auxiliary supervisor, on the dissertation.
- 4) The original documents for review and photocopies of documents confirming compliance with the criteria enumerated in §2(2)(1) of the Regulations.
- 5) The list of scientific achievements.
- 6) The statement on a previous doctoral dissertation/doctoral degree proceedings.
- 7) The statement on the originality of the dissertation.
- 8) The original documents for review of the certificate or the diploma and diploma supplement certifying English language proficiency of at least B2 level.

9) The certificate of completion of the doctoral studies educational program, in particular, the proof of learning outcomes at PRK 8.

.....
Candidate's signature

I declare that there are no legal or other obstacles preventing me from acting as a supervisor, including the prerequisites set forth in Article 190(6) of the Law of July 20, 2018 Law on Higher Education and Science (i.e., Journal of Laws of 2023, item 742).

.....
Declarant's signature

I declare that there are no legal or other obstacles preventing me from serving as an auxiliary supervisor.

.....
Declarant's signature

*delete as appropriate

.....
place, date

.....
Candidate's name

.....
mailing address

.....
phone number and e-mail address

Request for verification of learning outcomes for qualifications at PRK level 8

I am requesting verification of the learning outcomes for PRK 8 qualifications through the opportunity to give a public lecture in the discipline of biological sciences, corresponding to the topic of my doctoral dissertation entitled:

.....
.....

.....
Candidate's signature

.....
place, date

.....
Candidate's name

.....
mailing address

.....
phone number and e-mail address

Application for the initiation of the procedure for awarding the degree of doktor

I apply to initiate the procedure for awarding the doctoral degree in the discipline of
biological sciences.

Doctoral dissertation title:

.....
.....

To the application, I am attaching the following documents:

- 1) The dissertation in 1 hard copy and in an electronic version (pdf format).
- 2) The abstract of the dissertation in Polish and English, in a hard copy and electronic version (pdf format).
- 3) A positive opinion of the supervisor, supervisors, or a supervisor and auxiliary supervisor, on the dissertation.
- 4) The original documents for review and photocopies of documents confirming compliance with the criteria enumerated in §2(2)(1) of the Regulations.
- 5) The list of scientific achievements.
- 6) The statement on previous doctoral dissertations/degree applications.
- 7) The statement on the originality of the dissertation.
- 8) The original documents for review of the certificate or the diploma and diploma supplement certifying English language proficiency of at least B2 level.
- 9) The certificate of completion of the doctoral studies educational program, in particular, the proof of learning outcomes at PRK 8.

.....
Candidate's signature

Date of application (to be completed by the person accepting the application):

.....

Remarks:

.....
signature of the person accepting the
application

.....
place, date

.....
Candidate's name

.....
mailing address

.....
phone number and e-mail address

List of the Candidate's scientific achievements

- I. Scientific articles published in a scientific journal, which in the year of publication of the article in their final form was included in the list of scientific journals and peer-reviewed materials from scientific conferences announced by the Minister of Science.

Author(s); title of paper; name of journal; year of publication; volume; pages from to; DOI;

- II. Reviewed materials from international scientific conferences, which in the year of publication in their final form were included in the list of scientific journals and peer-reviewed materials from scientific conferences announced by the Minister of Science.

Author(s); title of paper; name of conference; location; year; source of publication; pages from to.

- III. Scientific monographs published by a publishing house which, in the year of publication of the monograph in its final form, was included in the list of publishing houses publishing peer-reviewed scientific monographs announced by the Minister of Science.

Author(s); title of monograph; name of publisher; year of publication; number of pages; ISBN number.

- IV. Chapters in scientific monographs published by a publishing house, which in the year of publication of the monograph in its final form, was included in the list of publishing houses publishing peer-reviewed scientific monographs announced by the Minister of Science.

Author(s); chapter title; editor(s); monograph title; name of publisher; year of publication; pages from to; ISBN number.

- V. Other:

.....
Candidate's signature

.....
place, date

.....
Candidate's name

.....
mailing address

.....
phone number and e-mail address

Statement of a prior doctoral dissertation/procedure for the awarding the degree of doktor

*fill in the appropriate part - either part A or part B.

PART A*.

I declare that I have not previously applied for a doctoral dissertation/doctoral degree procedure at any academic institution.

.....
Candidate's signature

PART B*.

I declare that I have not been admitted to the defense of my doctoral dissertation/ a decision has been issued to me to refuse to award the degree of doktor*, in an earlier doctoral dissertation/ procedure for awarding the degree of doktor* in the field of
sciences in the discipline
in.....
institution name

The doctoral dissertation title:
.....

Date of initiation of the doctoral dissertation/doctoral degree procedure:

Date and no. of resolution on non-admission to defense/ date and no. of resolution on refusal to award the degree of doktor / date and no. of decision on refusal to award the degree of doktor*:

I declare that the indicated dissertation, in respect of which the above-mentioned resolution/decision* has been made, is not the same as the dissertation that forms the basis for applying for the award of the degree of doctor in this proceeding.

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Candidate's signature

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